

# TaLC 8

## 8<sup>TH</sup> TEACHING AND LANGUAGE CORPORA CONFERENCE

3-6 July, 2008

Instituto Superior de Línguas e Administração, Lisboa, Portugal

### 1. Poster dimensions and print size

**Poster size:** A1 (594mm X 841mm) or equivalent (eight A4 sheets or four A2 sheets).

**Poster orientation:** portrait (594mm across and 841mm down).

**Font size:** set minimum font sizes to 24. Remember that people need to be able to read your poster standing up.

### 2. Materials

We recommend the use of paper or card. Excessively heavy or rigid materials may not be attachable to the display boards and should be avoided.

### 3. Preparation/Printing

It is the responsibility of the person presenting the poster to produce the finished poster: it is not possible for the conference organisers to print posters on behalf of delegates.

### 4. Submission

Posters should be handed over to the conference organisers at Registration on Friday morning (or Thursday, if attending a pre-conference workshop), and conference staff will set up the poster display. If you are unable to attend Registration, posters should be given to a member of the conference staff at the first available opportunity.

### 5. Display

Posters will go on display throughout the conference. Specific sessions have been set aside for poster presentation. During these times, authors of posters are strongly encouraged to be present to discuss their posters with interested delegates.

After the final poster session, poster authors are free to remove their posters. Any posters which have not been removed by the end of the conference on Sunday afternoon will be disposed of (the organisers cannot be responsible for the return of posters).